

# PORT KEMBLA

## Community Investment Fund

### Frequently Asked Questions

The objective of the Port Kembla Community Investment Fund is to activate, enhance and build community amenity in the suburb of Port Kembla. Funded projects will play a key role in revitalising the community of Port Kembla that has supported heavy industry and port related activities for over a century.

#### Q Who can apply?

##### A Applicants must:

- be the confirmed land or asset owner, or have the owner's written consent
- demonstrate ability for project management and delivery
- have adequate financial capacity to manage the cash flow requirements of the project
- have an ABN and be located in NSW
- be an Incorporated Association, Cooperative, Local Aboriginal Land Council, Local Government authority, NSW State Government agency or a registered business
- have public liability insurance of at least \$10 million in place.

Individuals are not eligible to apply.

#### Q What kinds of projects are eligible to be funded?

##### A There are three categories of eligible project types:

- **Environmental** - activities such as pollution control, site remediation and clean-up works.
- **Public Infrastructure** - construction of new or refurbishment/upgrade of existing assets such as community halls, playgrounds, walking and cycle pathways, public pool upgrades, change room facilities, oval/court lighting and toilet blocks.
- **Precinct Activation** - capital works that improve the amenity of a defined precinct or community space such as murals, street furniture, interpretive signage and carparks.

##### To be considered for funding projects must:

- deliver improved community amenity in Port Kembla
- be located within the suburb of Port Kembla as defined by the 2505 postcode boundaries
- seek funding of at least \$10,000 up to a maximum of \$2 million (GST exclusive)

- comply with State and Local planning rules and regulations including zoning, permissible business uses, safety standards and environmental regulations
- have an approved Development Application (DA) if applicable
- be fully completed by 30 December 2020 and commence within six months of being announced
- demonstrate alignment (if possible) with the Port Kembla 2505 Revitalisation Plan's Vision, Strategies and Implementation Actions.

Projects must not have exclusive private benefits. The project's benefits must be widely accessible to the public.

**Q When do applications open and close?**

**A** Round 3 opens on the 12 September 2018 and closes on the 19 October 2018. Applications must be submitted by 5pm on the closing date by email to [pkcif@dpc.nsw.gov.au](mailto:pkcif@dpc.nsw.gov.au)

**Q What types of project costs are eligible?**

**A** Funding can only be used for external third party costs directly associated with delivering project activities. These cost estimates should be supported by at least one competitive quote.

**Eligible project costs include:**

- design and planning consultancies
- construction, upgrade and repair works
- remediation, pollution control and clean-up works
- project management fees (consideration may be given for internal management fees where additional internal resources are required).

**Funding cannot be used for:**

- expenditure incurred prior to the announcement of successful Round 3 projects
- activities already funded or budgeted through Wollongong City Council or a NSW State Government agency
- projects that have exclusive private benefits
- costs already funded through another grant program including a previous round of the fund
- administrative overhead items, including office equipment
- mobile capital equipment such as motor vehicles, trucks and earthmoving equipment
- Development Application (DA) fees
- cost overruns in excess of the agreed cost allocations
- ongoing management and maintenance expenses
- organisational operating costs such as wages that are unrelated to the project

- activities outside the scope of the fund program such as community services and events.

Project management fees must not exceed 15 per cent of total project costs.

**Q How are applications submitted?**

**A** Applications must be submitted by 5pm on the 19 October 2018 by email to [pkcif@dpc.nsw.gov.au](mailto:pkcif@dpc.nsw.gov.au)

**Q Why has the Round 3 funding pool increased to \$4 million?**

**A** The decision to increase the Round 3 funding pool was made after listening to community concerns that the annual allocation of \$1 million was too low. Increasing the funding pool to \$4 million allows benefits from future and potentially larger projects to be realised for the community earlier.

**Q What is the range of financial assistance available?**

**A** The minimum grant size remains unchanged at \$10,000 (GST exclusive) and maximum has increased from \$500,000 to \$2 million (GST exclusive).

**Q When will the next round be held?**

**A** No decision on the timing of another round has been made yet. The fund will be formally reviewed in 2019 and a decision will be made about future rounds then.

**Q Is funding going to projects that Wollongong City Council or NSW Government agencies would normally fund anyway?**

**A** No. The Guidelines are clear that activities already funded or budgeted through Wollongong City Council or a NSW State Government agency are not eligible. Projects to be funded through Council's forward capital works program is publicly available. Funding may be used to enhance the scope of an existing project.

**Q My project location is outside of the 2505 postcode boundaries. Can we still apply?**

**A** No. The 2505 postcode boundaries are set by Australia Post and we use their map to determine the Port Kembla suburban boundaries. In cases where there have been anomalies, it is at the discretion of the Department to determine eligibility. This has been the case for where projects straddle or are directly adjacent to the 2505 postcode boundary.

**Q Who determines the membership of the Evaluation Panel?**

**A** The NSW Department of Premier and Cabinet determines the membership of the Evaluation Panel. Membership of the Panel reflects key organisations such as the NSW Government, Illawarra Business Chamber, University and RDA Illawarra.

**Q Why doesn't the Evaluation Panel have representation from the Port Kembla community?**

**A** Membership of the Evaluation Panel reflects organisations not individuals. These organisations nominate a senior person to represent them on the Evaluation Panel. A community member may have potential conflicts of interest with the projects and organisations seeking funding. They may also be lobbied by members of the community to support individual projects over others putting them in a difficult position.

In Round 3, choice modelling will be used to rank the projects submitted. This is a surveying methodology that will utilise a panel of independently selected Port Kembla residents. The results of this process will be made available to the Evaluation Panel for consideration.

**Q What weighting does choice modelling have on a project when it is being assessed by the Evaluation Panel?**

**A** Choice modelling results do not form part of the assessment criteria as detailed in the 2018 Program Guidelines. They do not have any specific weighting in the assessment process. They are provided to the Evaluation Panel to consider with other advice.

**Q Does my project have to align with the Port Kembla 2505 Revitalisation Plan if my project location is outside the Plan precincts but is still located within the 2505 postcode boundaries?**

**A** Although optional, it would be beneficial that all projects within Port Kembla align with the Revitalisation Plan where possible. Applicants with projects located outside the Plan precincts can speak with Bridget Jarvis from Wollongong City Council on **02 4227 7111**.

**Q How do I get an application form?**

**A** Access into the fund program is not automatic. Not all enquiries proceed to the application stage. All potential applicants must initially register their interest in the fund by phoning the Department on **02 4253 6324**. A Department representative will then meet you to discuss eligibility of both your organisation and proposed project. This initial assessment stage is mandatory.

**Q What are the co-funding requirements for Round 3?**

**A** There is no longer any requirement for a co-funding contribution for projects. Although not mandatory, co-funding demonstrates commitment to a project by either the applicant organisation and/or partner organisation. The level of co-funding can be seen as a proxy for commitment to a project.

## **WE ARE HERE TO HELP**

**Do you want to speak to someone about the Port Kembla Community Investment Fund?**

**Get in touch with us at:**

**DPC Regional - Wollongong  
NSW Department of Premier and Cabinet**

**P 02 4253 6324**

**E [pkcif@dpc.nsw.gov.au](mailto:pkcif@dpc.nsw.gov.au)**

**W [nsw.gov.au/pkcif](https://nsw.gov.au/pkcif)**